

# IEP Problem Solving Steps

It's essential to follow the appropriate chain of command to address IEP concerns effectively.



1

## Classroom or Special Education Teacher

To resolve an issue, first talk to your child's teacher. Schedule a meeting to discuss your child's strengths and weaknesses, personalized instruction, and any IEP concerns.

2

## Case Manager or IEP Coordinator

If talking to the teacher doesn't solve the problem, contact your child's IEP case manager or coordinator, who handles the IEP and services.

3

## School Principal or School Director

If the case manager can't resolve the issue, address it with the school principal or school director at a charter school. They can provide support and ensure policies are followed.

4

## District Special Education Director

If the school itself is unable to resolve these concerns with you, contact your district's special education director.

- Skip to step 5 if your child attends a charter

5

## Informal Dispute Resolution

Utah provides options for families: parent-to-parent assistance from *UPC Parent Consultants*, and IEP meeting *Facilitation*.

6

## Formal Dispute Resolution

If a compromise still cannot be reached, there are more formal options, such as a **State Complaint**, **Mediation**, or even a **Due Process Hearing**.