



# Moving to Utah & Transferring the IEP

## Tips to Prepare

### COLLECT SCHOOL RECORDS

- Make sure the records are up to date
- Make sure you have copies of all records: evaluations, assessments, reports, IEPs, therapist's reports, & any related documents.

### INFORM PROFESSIONALS

- Inform your child's teacher(s), therapist(s), employer(s), counselor(s), & other professionals working with your child that you will be moving. Ask them to write letters about their experiences with your child & any recommendations or observations that they have.

### MAKE CONTACTS

- Contact the Department of Special Education in the new local school district where you are moving. Request information about policies, procedures & eligibility requirements, & request an appointment for the week of arrival in the new location. Ask if records can be sent in advance & identify who and where they should be sent.

### IEP SUPPORTS/SERVICES

- Your new school should collect the IEP from the previous school. Keep in mind that the new school district may require a new evaluation to identify eligibility & services, however, during this process, the new local school must provide your student with comparable services until they (including you as a team member) find your student ineligible or develop a new IEP.