

## 2016-17 APPROVED MEETING SCHEDULE UTAH PARENT CENTER BOARD OF DIRECTORS

MONTH	DATE	NOTES
<b>SEPTEMBER 2016</b>		COMMITTEE MEETINGS AS NEEDED – LAST WEEK OR AS SCHEDULED
<b>OCTOBER 2016</b>	10/27/2016	ANNUAL MEETING - ATTENDANCE REQUIRED.
<b>NOVEMBER 2016</b>		COMMITTEE MEETINGS AS NEEDED – LAST WEEK OR AS SCHEDULED
<b>DECEMBER 2016*</b>	12/01/2016	DIFFERENT WEEK – THIS MONTH ONLY
<b>JANUARY 2017</b>		COMMITTEE MEETINGS AS NEEDED – LAST WEEK OR AS SCHEDULED
<b>FEBRUARY 2017</b>	02/23/2017	
<b>MARCH 2017</b>		COMMITTEE MEETINGS AS NEEDED – LAST WEEK OR AS SCHEDULED
<b>APRIL 2017</b>	04/27/2017	
<b>MAY 2017</b>		COMMITTEE MEETINGS AS NEEDED – LAST WEEK OR AS SCHEDULED
<b>JUNE 2017</b>	06/29/2017	5 <sup>TH</sup> THURSDAY THIS MONTH
<b>JULY 2017</b>		COMMITTEE MEETINGS AS NEEDED – LAST WEEK OR AS SCHEDULED
<b>AUGUST 2017</b>	08/24/2017	

- Meetings are typically held the **last Thursday of the month**, unless otherwise noted. \*
- Committees have the option to meet as needed during the months when full Board meetings are not held or as scheduled by committee leadership.
- Meetings will be held at the **Utah Parent Center Conference Room located at 230 West 200 South, Suite #1101, Salt Lake City.**
- Meetings will be held from **11:45 a.m. to 2:00 p.m.** Lunch is provided and the meeting agenda begins at 12:00 p.m.
- All meetings are full Board meetings. If it is determined that the Executive Committee needs to meet separately, meeting arrangements will be made at that time.
- According to Section 6.4 of the Utah Parent Center Bylaws: *“The Board of Directors shall meet at least 6 times per year. The Executive Committee shall meet as needed.”*

Questions? Please contact Helen Post, Executive Director at [helenp@utahparentcenter.org](mailto:helenp@utahparentcenter.org) or by telephone at 801.272.1051 or toll-free at 1.800.468.1160.



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